



**BRENCE CULP**  
Acting Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
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<http://ceo.lacounty.gov>

*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors

HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

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Third District

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MICHAEL D. ANTONOVICH  
Fifth District

December 02, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17 December 2, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT  
FIRE COMMAND AND CONTROL FACILITY  
ELECTRICAL AND MECHANICAL IMPROVEMENTS PROJECT  
CITY OF LOS ANGELES  
CATEGORICAL EXEMPTION  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET  
SPECS. 7307; CAPITAL PROJECT NO. 89054  
FIRST DISTRICT  
(3 VOTES)**

**SUBJECT**

This is a joint recommendation with the Fire Chief to authorize the Department of Public Works to proceed with design and construction of the electrical and mechanical improvements to the Fire Command and Control Facility required for the future installation of data equipment.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Fire Command and Control Facility Electrical and Mechanical Improvements Project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Establish Capital Project No. 89054 with a total Project budget of \$1,862,000.
3. Authorize the Director of Public Works, or her designee, to carry out the Project, manage, and deliver the construction of the Project on behalf of the Consolidated Fire Protection District; award and execute consultant agreements, amendments, and supplements related to this Project within the

same authority and limits delegated to the Director of Public Works, or her designee, by the Board for County capital projects; and accept the Project and release retention upon acceptance.

4. Authorize the Director of Public Works, or her designee, to carry out the Project by using a Board-approved Job Order Contract.

5. Delegate authority to the Fire Chief, or his designee, to execute any easements required to complete the Project, and authorize the Fire Chief, or his duly authorized representative, to take all further actions and execute all documents necessary and appropriate to complete the Project, including agreements with Southern California Edison for the installation of the secondary power feed, after approval of such actions and/or documents by County Counsel.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Fire Command and Control Facility (FCCF) Electrical and Mechanical Improvements Project (Project) categorically exempt from the provisions of the California Environmental Quality Act (CEQA), authorize the Department of Public Works (Public Works) to complete design of the improvements, and deliver the Project using a Board-approved Job Order Contract (JOC). The Project is located at the Los Angeles County Fire Protection District Headquarters at 1320 North Eastern Avenue in the City of Los Angeles.

The Project will provide new computer room air conditioning units, upgrade the existing uninterrupted power supply system, provide redundant electrical panels, and provide a secondary 16 kilovolt electrical feed for the building. The new computer room air conditioning units will provide the additional cooling necessary for future data equipment, and the upgrades to the uninterrupted power supply and redundant electrical panels and feed for the FCCF building, will provide additional power for future equipment and allow the facility to remain operational during a major emergency. Design of these improvements will be carried out through a Board-approved, as-needed architectural/engineering design services agreement with J.C. Chang & Associates, Inc. (J.C. Chang). Following completion of the construction documents and jurisdictional approvals, the refurbishment work will be completed using a Board-approved JOC.

### **Green Building/Sustainable Design Program**

The Project supports the Board's Green Building/Sustainable Design Program by implementing energy-efficient mechanical equipment, which will lead to a reduction in operating costs due to decreased energy consumption.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3), by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service. The Project will achieve these goals by upgrading the electrical and mechanical systems in the FCCF, which will allow the Fire District to install future data equipment and provide an uninterrupted power supply, which will enable the facility to remain operational during a major emergency.

### **FISCAL IMPACT/FINANCING**

The total cost for the Project is currently estimated \$1,862,000, which includes plans and specifications, construction, change orders, Civic Art, consultant services, miscellaneous expenditures, and County services. There is sufficient funding in Capital Project No. 89054 to fully fund the Project. There is no impact to net County cost.

The proposed Project Schedule and Budget Summary are included in the Attachment.

#### **Operational Budget Impact**

There will be no impact to the current operating budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract contains terms and conditions supporting the Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy No. 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy No. 5.060, Reporting of Improper Solicitations; Board Policy No. 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy No. 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the Project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice1015).

As required by the Board, the Project budget includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per the Board's Civic Art Policy adopted on December 7, 2004, and subsequently amended on December 15, 2009.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed scope is categorically exempt from the provisions of CEQA in accordance with CEQA Guidelines, Section 15301(a) and (d) and Class 1 (d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The Project consists of electrical and mechanical system upgrades to an existing building, with negligible or no expansion of use and is, therefore, within a class of projects that has been determined not to have a significant effect on the environment. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the Project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

**CONTRACTING PROCESS**

Design of the Project will be carried out through Public Works' Board-approved, as-needed architectural/engineering design services agreements with J.C. Chang. Construction will be carried out through a Public Works' Board-approved JOC.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the authorized activities. The FCCF will remain operational during construction of the electrical and mechanical system upgrades.

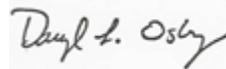
**CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; Fire District; and Department of Public Works, Project Management Division II.

Respectfully submitted,



BRENCE CULP  
Acting Chief Executive Officer



DARYL L. OSBY  
FIRE CHIEF, FORESTER & FIRE WARDEN

BC:SHK:BMB  
SW:CY:zu

Enclosures

- c: Executive Office, Board of Supervisors
- County Counsel
- Arts Commission
- Auditor-Controller
- Internal Services
- Public Works

December 2, 2014

**ATTACHMENT**

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT  
FIRE COMMAND AND CONTROL FACILITY  
ELECTRICAL AND MECHANICAL IMPROVEMENTS PROJECT  
CITY OF LOS ANGELES  
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(FIRST DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Schedule Completion Date</b>
Design	
Construction Documents	06/30/2014*
Jurisdictional Approvals	12/17/2014
Job Order Contract Award	12/31/2014
Construction	
Substantial Completion	07/30/2015
Project Acceptance	09/15/2015

\* Indicates completed activity.

**II. PROJECT BUDGET SUMMARY**

<b>Budget Category</b>	<b>Total Project Budget</b>
Land Acquisition	<b>\$ 0</b>
Construction	
JOC	\$ 1,010,000
Change Order (15 percent)	\$ 152,000
Civic Art (1%)	\$ 11,000
Gordian Group	\$ 20,000
Utility Connections	<u>\$ 50,000</u>
Subtotal	<b>\$ 1,243,000</b>
Equipment	<b>\$ 0</b>
Plans and Specifications	
Plans and Specifications	\$ 95,000
Subtotal	<b>\$ 95,000</b>
Consultant Services	
Cost Estimating	\$ 5,000
Geotechnical Inspections	\$ 10,000
Deputy Inspections/Materials Testing	\$ 7,000
Contract Compliance	<u>\$ 18,000</u>
Subtotal	<b>\$ 40,000</b>
Miscellaneous Expenditures	<b>\$ 0</b>
Jurisdictional Approvals	
Building & Safety	\$ 10,000
Subtotal	<b>\$ 10,000</b>
County Services	
Code Compliance and Quality Control Inspections	\$ 111,000
Contract Administration	\$ 20,000
Project Management	\$ 252,000
Secretarial	\$ 5,000
Document Control	\$ 16,000
Technical Support	\$ 24,000
Contract Recovery	\$ 36,000
ISD Countywide Contract Compliance	<u>\$ 10,000</u>
Subtotal	<b>\$ 474,000</b>
<b>Total</b>	<b>\$ 1,862,000</b>